

OVERVIEW

The core functions for the Governing Board of Bowesfield Primary School are identified as:

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| 1. Ensuring clarity of vision, ethos, and strategic direction. | 3. Overseeing the financial performance of the organisation and making sure its money is well spent. |
| 2. Holding executive leaders to account for the educational performance of the organisation and its pupils, and the performance management of staff. | 4. Ensuring the voices of school stakeholders are heard. |

Bowesfield Primary School governors have identified that they will direct the core functions through termly meetings that include:

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| • Governing Board | • School Improvement Committee | • Resources Committee |
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Governor engagement with school will be directed through:

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| <ul style="list-style-type: none"> The terms of reference for the Governing Body Committee/Working Party Structure School Guidelines for Visitor Arrivals and Departures | <ul style="list-style-type: none"> Governors Code of Conduct Governor Engagement with School – Guidance for Meetings and Visits |
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STRATEGIC AIMS AND OBJECTIVES FOR 2026/27

Area of Focus	Expected Impact
- Review and monitoring of school aspirations detailed in the overarching School Improvement Plan. - Continue with assessment and monitoring programme. - Focus on writing across school.	✓ A clear understanding of the areas the school have highlighted as improvement and / or development objectives.
Strengthen the marketing of the school and promote the outstanding Early Years provision with the addition of 2-year-olds.	✓ Be confident that marketing and PR opportunities are maximised, and actions are taken forward.
Maintain a focus on how subjects within and across the curriculum are being taught and assessed. Ensure that the quality of education is maintained as good.	✓ Be secure in the knowledge that all children are supported to remember their learning and develop their skills and have confidence that the school curriculum provides an enriched and progressive pupil experience.
Monitoring and review of school data and the tracking of pupil targets and achievement rates.	✓ A clear understanding of pupils' progress, within the context of the school, and secure knowledge of the challenges faced by different groups of children.
Keep a particular focus on vulnerable groups (including the lowest 20% of children). Ensure the school is held accountable for closing the gaps for all groups of children.	✓ Be clear on the steps taken by the school to close gaps and ensure that children fulfil their potential and reach / exceed ARE.
Support the strategic use of resources in the school ensuring that they are used to maximise children's achievement and provide excellent value for money.	✓ Be confident in holding the school to account in terms of resourcing, finances, and effective utilization of both.

• Foster good relationships across all aspects of school and community engagement, acting in accordance with the BPS Governors Code of Conduct.	✓ Enhanced communication, working relations and effective partnerships with key stakeholders.
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KEY FOCI		
Governing Board	School Improvement Committee	Resources Committee
Safeguarding	Curriculum	Budget
Mental Health and Wellbeing	Pupil Progress	Staffing
Pupil Experience	Teaching Assessment	Premises
School Priorities and Plans	Quality of Education	Marketing

TERMLY FOCI		
Autumn	Spring	Summer
- School Self-Evaluation and School Improvement Plan - Marketing and PR - School Financial Summary and Budget Spending - Staffing Structure and Responsibilities - Pay Review - School Report to Governors - School Premises Update - Pupil Admission Information - Pupil Progress - Quality of Education - Teaching Assessment - Content of Governor Learning Walk - Governor Monitoring Reports - Safeguarding / SCR/ MHWB - Policy Review	- Progress against the School Improvement Plan Objectives - Marketing and PR - Update against the School Financial Summary - Budget Setting - Staffing Updates - School Report to Governors - School Premises Update - Pupil Progress - Quality of Education - Teaching Assessment - Outcomes from any consultations / questionnaires - Content of Governor Learning Walks - Governor Monitoring Reports - Safeguarding / SCR / MHWB - Policy Review	- Assessment of School Improvement Outcomes - Marketing and PR - Update against the School Financial Summary and Budget Spending - Staffing Updates - School Report to Governors - School Premises Update - Pupil Progress - Quality of Education - Teaching Assessment - Outcomes from any consultations / questionnaires - Transitions - Content of Governor Learning Walks - Governor Monitoring Reports - Safeguarding / SRC / MHWB - Policy Review

SCHOOL REPORTING		
Governing Board	School Improvement Committee	Resources Committee
School Report including, but not limited to: - Admissions - Attendance - Community/family engagement - Teaching and learning - Health, and well-being - Behavior (bullying, harassment, racial incidences, etc.)	Updates and information relating to: - School Improvement - Pupil Progress - Teaching Assessment - Quality of Education - Curriculum Development - Inclusion and SEND	Updates and information relating to: - Financial Summary - Staffing Resources - Pupil and Sports Premium - Premises and Maintenance - Health and Safety - Project Spends

• Child Protection and Safeguarding • Reading, numeracy, literacy • Foundation subjects • Extended school curricula activities • Staffing matters • Inclusion and SEND • Premises maintenance and safety		
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TERMLY MEETING SCHEDULE		
Autumn Term		
Governing Board	School Improvement Committee	Resources Committee
Tuesday 24 th November 2026 3.30pm-5.30pm	Wednesday 14 th October 2026 9.30am – 11.30am	Thursday 22 nd October 2026 9.30am – 11.00am
		HT Pay Review Thursday 10 th December 2026 9.30am-11.30am
Spring Term		
Tuesday 16 th March 2027 3.30pm – 5.30pm	Wednesday 27 th January 2027 9.30am – 11.30am	Wednesday 27 th February 2027 9.30am – 11.30am
		Budget Setting Wednesday 24 th March 2027 9.30am-11.30am
Summer Term		
Thursday 8 th July 2027 3.30pm – 5.30pm	Wednesday 19 th May 2027 9.30am – 11.30am	Wednesday 23 rd June 2027 9.30am -11.30am

BOARD AND COMMITTEE REPRESENTATION		
Governing Board	School Improvement Committee	Resources Committee
Janet Marriott (Chair) Jo Vollands-Ross (HT) Melanie Nicholson Mike Davison Clif Bingham Haley Pearson Susan Dawson Emily Carling	Janet Marriott Jo Vollands-Ross (HT) Melanie Nicholson Mike Davison (Chair) Clif Bingham Haley Pearson Susan Dawson Emily Carling	Mike Davison (Chair) Jo Vollands-Ross (HT) Janet Marriott Susan Dawson Jodie Shepherd

Jodie Shepherd	Jodie Shepherd	<i>In attendance in their role as School Business Manager - Tanya Richardson</i>
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WORKING GROUPS			
Pay Review	Headteacher Appraisal	Ofsted Core Group	Marketing Working Group
Janet Marriott Mike Davison Jo Vollands-Ross (HT) Susan Dawson	Janet Marriott Mike Davison	Janet Marriott Mike Davison	Clif Bingham Haley Pearson
<i>Annual meeting to review teachers' pay award.</i>	<i>Annual meeting to review the objectives of the Headteacher and set new priorities for the coming school year.</i>	<i>Meetings called if required to prepare for impending inspection visits.</i> <i>(For Ofsted visits the Chair will take forward, to meet the inspector, the respective sub-committee chairs and invite all GB members to the subsequent feedback meeting.)</i>	<i>Meetings called as required to consider / move forward matters relating to marketing and PR.</i> <i>(School representation will be determined by the marketing plan in operation at the time.)</i>

LINK ROLES								
Safeguarding/EY	Curriculum	Numeracy	Equalities, Marketing & PR	SEND & Pupil Premium	Literacy	Humanities	Community Liaison	Health & Wellbeing
Janet		Mike		Susan/Clif	Haley	Emily		Melanie
<i>Monitoring via Board and Committees / termly visits to school and meetings with key stakeholders</i>	<i>Monitoring via Board and Committees / Learning Walks / meetings, if required, with key stakeholders</i>	<i>Monitoring via Board and Committees / Learning Walks / meetings. If required, with key stakeholders</i>	<i>Monitoring via Resources Committee / Learning Walks / meetings, if required, with key stakeholders</i>	<i>Monitoring via Board and Committees / Learning Walks / meetings, if required, with key stakeholders</i>	<i>Monitoring via Board and Committees / Learning Walks / meetings, if required, with key stakeholders</i>	<i>Monitoring via Board and Committees / Learning Walks / meetings, if required, with key stakeholders</i>	<i>Engagement with Friends of Bowesfield / feedback to Governing Board</i>	<i>Engagement with School Health and Wellbeing Working Group / feedback to Governing Board</i>

INITIAL AND CONTINUING DEVELOPMENT

Governor engagement in collective learning or individual activities to enhance the effectiveness of the governing body.

Link Visits

Termly Safeguarding monitoring visits with key stakeholders will be determined by the Safeguarding Link Governor in consultation with the Headteacher. For any other link visits, our aim would be to include this monitoring within the content and context of a learning walk. However, there may be times when this cannot be facilitated, and meetings with key stakeholders would be at the discretion of the Headteacher.

School Professional Development Days / In-School Activities

The Headteacher will ensure that governors are included in the annual whole school Safeguarding training. The date for this has been agreed as **Friday 23rd October 2026**. For any other development days and in-school activities it will be at the discretion of the Headteacher to determine if the context and content is suitable for governors.

LA Training

Governors can enhance their learning or refresh their knowledge through the Local Authority. Training Programmes are circulated termly from the School Improvement Support Services.

E-Learning

Governors can access learning online at any time throughout the year. Supported platforms include:

- National Governance Association - [Learning Link e-learning for school governors and trustees | National Governance Association \(nga.org.uk\)](https://www.nga.org.uk/learning-link)
- Teesside Wide Safeguarding - <https://www.tsab.org.uk/training/>

SCHOOL TERMS

Autumn

First Day

Wed 2nd September 2026

Half-Term

Mon 26th October – Fri 30th October 2026

Finish

Fri 18th December 2026

Spring

First Day

Mon 4th January 2027

Half-Term

Mon 15th – 19th February 2027

Finish

Thurs 25th March– Mon 12th April 2027

Summer

First Day

Mon 12th April 2027

Half-Term

Mon 31st May – Mon 7th June 2027

Finish

Wed 21st July 2027

BANK HOLIDAYS

Autumn

25th December
26th December

Spring

1st January
26th March/29th March

Summer

3rd May
31st May

SCHOOL PROFESSIONAL DEVELOPMENT DAYS

Autumn

1st September 2026
Friday 23rd October 2026 am

Spring

4th January

Summer

28th May
7th June (transition)

